Premier Au Pairs®

NOTICE ON THE PERSONAL DATA PROTECTION POLICY

By this notice, VILLA VICTORIA EUGENIA MORENO , NIF 28791789K, in her capacity of Director of the Agency which operates under the trade name of PREMIER AU PAIRS (hereinafter " *the Agency* ") of Calle Parva, 1, 41960 Gines (Sevilla) , Spain, email address agencia@premieraupairs.com informs to the clients (*hereinafter "You"*) users of its website www.premieraupairs.com and www.premieraupairs.es (hereinafter "*Website*") about its Personal Data Protection Policy so that you can freely and voluntarily decide whether you wish to provide the Agency the personal data and photographs (*hereinafter "personal Data"*) that may be required or to be obtained from you in order to receive the services offered by the Agency.

The Agency reserves the right to modify this Personal Data Protection Policy to adapt it to legislative or jurisprudential updates as well as to the Au Pair Agencies code of practice. In such cases, the Agency will announce the changes on its website in reasonable time before they become valid. Clients not using automatic means will be informed by postal mail.

In case of any discrepancy in the translation of this legal notice to other languages the Spanish version will always prevail.

Registration of records and forms

To access the services of the Agency will send you the required documents by email or post. The personal data provided by will be subject to automated treatment and incorporated into files under the responsibility of Victoria Eugenia Villa Moreno in her capacity of Director of the Agency and are registered in the General Data Protection Registry of Spain, having implemented the established security measures.

The Agency provides to the clients with adequate technical resources to previously have access to this Privacy Policy or any other relevant information to enable them to give their consent for the Agency to carry out automated processing of personal data.

Not providing the personal data requested or not accepting this Privacy Policy is the inability to register and receive the services of the Agency.

Accuracy and reliability of the personal data provided

You agree to provide in both the Application Form and any other required documents, complete and accurate information of a personal nature.

You warrant and are solely responsible for the authenticity and accuracy of your personal data and for keeping it updated, exonerating the Agency of any responsibility whatsoever.

The Agency is not responsible for the veracity of the informations not produced by us and by other sources duly indicated, therefore assumes no liability whatsoever for possible damage that may arise from the use of this information, and it will be exonerated of any responsibility.

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Purpose

The purpose of collecting and processing of your personal data is to keep the commercial relationship established between you and the Agency; managerial procedures, the administration and provision of services; sending of updates, by traditional or electronic means, operational and commercial information, survey forms, (that the you does not have to answer) and, in general, all matters relating to the services and activities provided by the Agency and / or by others, now and in the future. These services, activities and purposes coincide with those declared to the Spanish Data Protection Agency.

La Agencia tiene el derecho de transferir todos sus derechos y obligaciones resultantes de la relación comercial con usted, completa o parcialmente, a terceros.

National and international transfer of the personal data

To carry out the commercial relationship established between you and the Agency, national and international transfer of your personal data is required. You expressly authorize the Agency to transfer and share with other companies or third parties that, directly or indirectly, maintain a business relationship or make contracts with the Agency at present and in the future.

Your personal data, including your contact details and photographs will be send to our partner agencies and potential au pairs / families by email or postal mail in order to provide the best intermediation service and to the au pair / family that you have reached an agreement with.

The international transfer of the personal data will be made to Member States of the European Union or other countries for which the European Commission has declared that ensure an adequate level of protection of personal data.

The Agency has the right to transfer all rights and obligations arising from the business relationship with you, completely or partially, to third parties.

Right of access, rectification, cancellation and opposition

You have the possibility of exercise the right of access, rectification, cancellation and opposition to the registration and processing by automatic means of your personal data by giving notice in writing to the data controller addressed to PREMIER AU PAIRS, Calle Parva, 1, 41960 Gines (Sevilla), España or emailing to agencia@premieraupairs.com

To exercise with these rights and in compliance with the Instruction 1/1998 of January 19th of the Spanish Data Protection Agency, it is necessary that you give proof of your identity before the Agency by sending copy of your ID card or any other legally accepted document.

Security measures

The Agency has adopted security measures to protect your personal data by installing in its systems and files the necessary technical measures to ensure the confidentiality of the said information to avoid loss, alteration and unauthorized access. The transmission of personal data through the services of the Agency is at your own risk because the Internet security measures are not impregnable. The Agency shall not be liable for any loss or damages that may result from the transmission of data.

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<u>Acceptance and consent</u>

You confirm that you have been informed on the Personal Data Protection Policy accepting the automated processing of your personal data by the Agency, in form and for the above indicated purposes.

I accept,

Signature:

Name:

Date:

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